

APPENDIX A

Facility Grants Scheme * new application

Town:	Haywards Heath
Title Of Project:	New Clubhouse
Applicant:	Haywards Heath Tennis Club
Type Of Applicant:	Unincorporated Association / Sports Club
Previous Grants In Past 5+ Years:	None
Grant Request To MSDC	£ 65,040 (50%)
Total Project Cost:	£ 128,964

Financial Summary

Sources of funding and whether secured

Haywards Heath Tennis Club reserves 15,000 (secured)

Total **£15,000**

The remaining match funding is currently unsecured. The applicant aims to raise these funds from a range of sources including Sport England, Waitrose, National Lottery, Cash for Clubs, local developers, club fundraising and Haywards Heath Town Council.

Summary Of Project Proposal And Aims

The Haywards Heath Tennis Club aims to demolish and replace the existing clubhouse in Victoria Park with an upgraded pavilion to improve the facilities and encourage more people to play tennis in the park and join the club.

Background

Haywards Heath Tennis Club was set up in 1963. It has eight voluntary committee members and is a member of the Sussex County Lawn Tennis Association, participating in the Weald Tennis League. There are currently 65 members of all ages and levels who pay a maximum of £127 per year (discount in year one and free taster sessions available for new members) for unlimited access to the three courts in Victoria Park, Haywards Heath, weekday and weekend sessions. The tennis courts, which are owned and managed by the Council, have recently been resurfaced which has resulted in an increase in pay-as-you-go players.

The existing wooden clubhouse is over 30 years old and is no longer fit for purpose. It has no electricity, hot water or toilet facilities. The club aims to demolish the existing tennis pavilion and replace it with a new clubhouse which will include electricity supply, hot water, lighting and accessible toilets. They aim to start the work in Nov/Dec 2019 (subject to funding) with completion by Mar 2021.

They are keen to increase their membership and attract a more diverse audience and updated facilities will make the club more attractive to new players. The project will significantly improve the facilities and will make it possible for the club to run more coaching sessions, particularly for young people when there are toilets on site. The facilities will also be available to hire by other groups.

The applicant has obtained two comparative quotes for a replacement timber clubhouse with a pitched roof, verandah and covered canopy for spectators. The total cost includes enabling works (demolition and disposal, foundations), shell construction with windows and doors, internal fit out (plumbing, electrics, wall linings, kitchen units, floor and wall finishes), external works (drainage, patio, path, fence), utilities (electrical supply from Park Road, foul and surface water connections) and a 10% contingency.

The tennis club has negotiated Heads of Terms with the Council's Estates & Facilities department for a new 28 year full repairing lease to come into effect following planning consent and confirmation of funding.

Head Of Corporate Resources Comments

Unaudited accounts have been submitted for the period ending 30th September 2018 which show a surplus of £1,180.

Total income was £6,820; mainly generated from Membership Subscriptions (£6,184), Social Events (£360), Court Management Fee (£200), American Tournaments (£45) and Donations (£31).

Total expenditure was £5,640; consisting of Supplies and Services (£5,640).

Balances held at the end of the period showed Net assets of £13,879: comprising of Cash £13,879.

How Does The Project Meet The Council's Aims?

Strong and Resilient Communities – the new club facilities will improve the area around the tennis courts and provide suitable premises for coaching of junior members. It will encourage new members and helps support healthy lifestyles.

Sustainable Economic Growth – investment and modernisation of the clubhouse including full plumbing and electricity will provide improved facilities to meet growing demand due to local population growth.

Effective and Responsive Services – the Council has recently consulted with Sport England and the Lawn Tennis Association who have both indicated their support for this project.

Corporate Grant Assessment Group Evaluation Of The Project

This project will modernise the ancillary facilities at the Victoria Park tennis courts which will encourage more people to join the club and play. We are keen to promote exercise and healthy lifestyles and the provision of suitable facilities supports this objective. The club is run entirely by volunteers who are working hard to raise funds and improve the facilities to ensure it grows in the future and remains sustainable. The project is considered realistic and good value for money and will meet the needs of the local community.

Overall score: 7

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel awards Haywards Heath Tennis Club a Facility Grant of 50% of the total project costs, up to a maximum of £65,040 toward the cost of rebuilding the clubhouse at Victoria Park which is made up of – £38,58.56 (12/00535/OUT) Land South Side of Rocky Lane), £7,072 (13/01164/FUL Land at the Mayflower Public House), £11,094 (14/00398/FUL 17-21 Boltro Road) and £8,290.44 (14/02484/FUL Oldfield, 55 Lewes Road) Formal Sport S106 monies.

This grant offer is made subject to the following special conditions:

- ***that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***the project must be completed within 12 months of project funding being obtained***
- ***copy of planning approval for the project to be submitted***
- ***a suitable lease agreement is drawn up with the Council***

Facility Grants Scheme * new application

Town:	Hurstpierpoint
Title Of Project:	Auditorium improvements
Applicant:	Hurstpierpoint Players
Type Of Applicant:	Registered charity (no. 272635)
Previous Grants In Past 5+ Years:	None
Grant Request To MSDC	£ 5,000 (8%)
Total Project Cost:	£ 60,500

Financial Summary

Sources of funding and whether secured

	£	
Donations from members	19,700	(Secured)
Burgess Hill Lions Club	5,000	(Secured)
Hurst Community Charity	1,000	(Secured)
Sayers Common Community Shop	2,000	(Secured)
Hurstpierpoint Parish Council	1,000	(Secured)
Loans offered by members	16,500	(Secured)
Grant making trusts x 15	5,000	(Unsecured)
Sussex Community Foundation	5,000	(Unsecured)
Coop Community Fund	3,000	(Unsecured)

Summary Of Project Proposal And Aims

The Hurstpierpoint Players intend to fully refurbish of the theatre to modernise the facilities and make them more appealing to members, hirers and audiences.

Background

Hurstpierpoint Players is an amateur theatre company which produces regular drama productions and offers the facilities for other performances, concerts, films and meeting by other groups and organisations in Hurstpierpoint. The theatre premises are used on Saturday mornings by the *Centre Stage* youth acting group - an organisation dedicated to teaching children, from age 8 upward, the basics needed to make a successful career or hobby out of the theatre. Currently they have a membership of some 80 children and a waiting list to join.

Hurst Players is managed by a trustee team of 7, and has approximately 50 very active members who form the core group of actors, stage crew and technicians. As well as their own productions the venue is used by Hurst Festival, Centre

Stage Drama, Hurst College students and other visiting groups. The theatre seats 85 people, so a run of six performances brings in approximately 500 people and most performances sell out.

The company was formed in 1936 and in 1976 The Players bought their own premises, then a general store called Graveleys. The building dates from the 1820's and was originally a non-conformist chapel, but during its lifetime was also a school, and, between the wars, Robins Wine Store. The drab interior of the building needs considerable refurbishment and Hurst Players are embarking on the complete upgrade of the auditorium, this involves:

- Removing the wooden flooring and carpeting, the raked seating sections, and the very old seating.
- Upgrading the raked seating platforms to make it safer and easier for people to move about.
- Stripping the walls, removing and replacement of plastering and complete interior redecoration.
- Installation of new and hard-wearing carpeting.
- Replacement with new purpose built bespoke seating, including spaces for wheelchair users and improved access.
- Installation of new central heating replacing very old and noisy fan heaters.
- Installation of new and more flexible lighting systems.
- Improvement to emergency lighting systems.
- Removal of old electrical cabling and replacement with upgraded system.
- Improvement to sound systems.

The budget for this work is as follows:

Replacing the floor	£18,000
Audio, video, cabling	£2,000
Heating and ventilation	£20,000
New seating	£17,500
Carpeting auditorium	£3,000
Total	£60,500

These general improvements will improve disabled access and increase capacity by making the building more appealing to members, hirers and audiences. Better facilities will encourage younger members to get involved and generate more bookings by other groups. The new heating and ventilation system will run on renewable energy which will result in saving 60% on operating costs, as well as being ecologically responsible.

The work is scheduled to be completed by January 2020, before the next family pantomime production of *Mother Goose*.

Head Of Corporate Resources Comments

Independently examined accounts have been submitted for the period ending 30th April 2018 which show a surplus of £24,145.

Total income was £51,744; mainly generated from Productions (£22,745), Donations (£9,503), Theatre Hire (£9,398), Fundraising events (£8,643), Subscriptions (£1,302), Advertising (£135) and Interest (£18). Total expenditure was £27,599; consisting of Supplies and Services (£27,599). Balances held at the end of the period showed Net assets of £126,546: comprising of Tangible Assets £65,471, Debtors £5,419, Cash £56,548 and Creditors (£892).

How Does The Project Meet The Council's Aims?

Strong and Resilient Communities - Hurst Players contributes considerably to the strength and health of the village of Hurstpierpoint and surrounding smaller villages. People are encouraged to get involved and members work hard with enthusiasm and commitment.

Financial Independence - the aim of Hurst Players is to generate sufficient income to maintain and enhance their activities and keep the building viable. The group is reliant on the efforts of members to generate income through productions of drama, which must attract the public, to maintain their work. Owning the building is a considerable benefit but it is a challenge to keep it to a high standard.

Corporate Grant Assessment Group Evaluation Of The Project

This project will entirely revamp the ageing theatre and give it a new lease of life for the next generation. The members have donated over 30% of the project costs and have raised an additional 27% from members loans and are clearly dedicated to making the facility a success. They have undertaken to raise the remaining funds from a range of trusts and foundations and the project has received financial support from the Parish Council. The project will update the facility, improve disabled access and increase its use by the public as audiences and members.

Overall score: 7

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel awards the Hurst Players a Facility Grant of £5,000 toward the cost of improving the auditorium which is made up of - £3,607 (PL12-001100 Land at Chalkers Lane) and £1,393 (P35/787 Little Park Farm & Highfield Farm Community Buildings s106 contributions).

This grant offer is made subject to the following special conditions:

- ***that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***the project must be completed within 12 months of project funding being obtained.***
- ***submission of Equal Opportunities and Safeguarding Policies***

Facility Grants Scheme * new application

Town:	Crawley Down
Title Of Project:	High netting
Applicant:	Crawley Down Cricket Club
Type Of Applicant:	Unincorporated Association / Sports Club
Previous Grants In Past 5+ Years:	£7,000 – asbestos removal (2012)
Grant Request To MSDC	£ 41,400 (100%)
Total Project Cost:	£ 41,400

Financial Summary

Sources of funding and whether secured

n/a

Summary Of Project Proposal And Aims

Background

Crawley Down Cricket Club is a thriving village cricket club based at a privately owned site at Sandy Lane, Crawley Down. The club has two Saturday sides (soon to be 3) who play competitively in the Sussex Cricket League and a Sunday side which plays traditional friendly matches between mid-April to mid-September.

The club also runs the ECB All Stars programme which engages fifty 4-8 year olds in a six week cricket coaching programme every Friday during the summer plus activities for the U10s and U14s age group who play in the East Surrey Colts League. The club is open to everyone and has been awarded the ECB Clubmark FOCUS Accreditation in recognition of this achievement.

ECB Clubmark is endorsed by Sport England and shows that a club is sustainable, well run and provides the right environment for its members. Clubmark accreditation also means the club is recognised as a safe, rewarding and fulfilling place for participants of all ages, as well as assuring parents and carers that they are choosing the right option for their young people. Overall the club has 100 juniors and 100 adult players, membership costs £50 pa.

In recent months the club has had regular meetings with Worth Parish Clerk and local neighbours regarding the installation of ballstop fencing at either end of the ground:

- West boundary 40 linear metres x 12m high
- East boundary 35 linear metres x 15m high

At present cricket balls are regularly being hit into neighbouring gardens. The Club carry out repairs, if for example, roof tiles are damaged for example, but this is happening more frequently. There is also the concern of near misses and this is a health and safety issue that needs to be urgently addressed as there are only nets on the side facing the road at the moment. The Parish Council is supportive of the project and has been actively involved in meeting with residents and club members to try and find a solution.

Black knotted netting will be supported by concrete foundations, 12m steel posts bolted into the foundations and galvanised cables. The digging of foundations will be carried out by tracked excavator, spoil will be removed and concrete transported to and from the area using dumpers with low ground pressure tyres. This Hi-Nets System is designed to with-stand wind gusts up to seventy miles per hour. If higher wind gusts are encountered net is designed to release from steelwork via inline fuses, this protects steelwork from damage. Work is due to take place in February 2020.

Head Of Corporate Resources Comments

Unaudited accounts have been submitted for the period ending 31st October 2018 which show a surplus of £2,629.

Total income was £14,274; mainly generated from Bar (£7,013), Match Fees (£3,499), Subscriptions (£2,475), Donations/Lottery (£1,190), Fantasy League (£85) and Interest (£12).

Total expenditure was £11,645; consisting of Supplies and Services (£11,645).

Balances held at the end of the period showed Net assets of £29,313: comprising of, Cash £29,313.

How Does The Project Meet The Council's Aims?

Strong and Resilient Communities – this project will build strong community relationships between the cricket club and their neighbours. The cricket club is run by volunteers who provide a programme of positive and healthy activities for children and adults living locally.

Corporate Grant Assessment Group Evaluation Of The Project

The project will enhance the ground and enable this successful village club to continue playing cricket without any further risk of damage or injury to the neighbours. It will decrease the ongoing costs of damages and ball losses and help achieve a higher standard of cricket. The Parish Council is fully supportive

of the proposal and the Assessment Group is keen to support the club but feels they should be required to make a 10% contribution toward to the overall costs..

Overall score: 6

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel awards Crawley Down Cricket Club a Facility Grant of £37,260 toward the cost of ballstop fencing which is made up of – £15,528 (PL12-000170 Land parcel between ,Sunnymead and Huntsland Lodge) and £21,732 (PL12-000620 Land at Wychwood, Turners Hill Road) Formal Sport S106 monies.

This grant offer is made subject to the following special conditions:

- ***that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***the project must be completed within 12 months of project funding being obtained***
- ***a copy of planning approval for the project to be submitted (if required).***